**Master Schedule Team Activity:**

**Determining Our Master Schedule Priorities**

The master schedule reflects our deepest beliefs about learning, teaching, and the capacity of every student to achieve excellence. As a member of the scheduling team (member of the faculty), what is your own stand on the priorities that ought to be reflected in the master schedule. (See Master Schedule Principles, Priorities, Milestones, and Metrics. Consider also your school/district vision and mission.)

**Master Schedule Non-Negotiables**

The following master schedule priorities are our non-negotiable. As non-negotiables, they are reflected in our school’s schedule.

1.

2.

3.

4.

* How do you feel about our current scheduling non-negotiables? To what extent does each deserve a prominent place in our master schedule? In what ways do they impact students, teachers, learning and teaching?

**Additional Priorities We Might Consider (your own ideas, suggestions plus suggestions from your colleagues)**

The following are other priorities that are also worth considering.

1.

2.

3.

4.

**RANKING OUR PRIORITIES**

If you were to rank our existing or potential priorities from most important to least important, what would your list look like? Why? Which priorities offer the greatest benefit for our students and learning? Which priorities offer the greatest benefits for the teachers?

**Questions to Consider/Next Steps**:

How will the Master Schedule Team collaborate with School Administration to involve the larger faculty/staff and other stakeholders in a discussion about Master Schedule priorities?

How will the Master Schedule Team regularly communicate with the larger faculty/staff and other stakeholders about the Master Schedule priorities, process, and decisions?